



# Valentine Swim School Enrolment Form

## 1 Participant Details

### Child 1

First Name: \_\_\_\_\_

Surname: \_\_\_\_\_

DOB: \_\_\_\_\_

Gender: \_\_\_\_\_

Any medical conditions or previous experiences that may affect participation in this program eg. Asthma, epilepsy, near drowning or negative experience in the water?

\_\_\_\_\_  
\_\_\_\_\_

### Child 2

First Name: \_\_\_\_\_

Surname: \_\_\_\_\_

DOB: \_\_\_\_\_

Gender: \_\_\_\_\_

Any medical conditions or previous experiences that may affect participation in this program eg. Asthma, epilepsy, near drowning or negative experience in the water?

\_\_\_\_\_  
\_\_\_\_\_

### Child 3

First Name: \_\_\_\_\_

Surname: \_\_\_\_\_

DOB: \_\_\_\_\_

Gender: \_\_\_\_\_

Any medical conditions or previous experiences that may affect participation in this program eg. Asthma, epilepsy, near drowning or negative experience in the water?

\_\_\_\_\_  
\_\_\_\_\_

## 2 Contact Details

Parent/Guardian Name (1): \_\_\_\_\_ Mobile: \_\_\_\_\_

Parent/Guardian Name (2): \_\_\_\_\_ Mobile: \_\_\_\_\_

Address: \_\_\_\_\_ Suburb: \_\_\_\_\_ Postcode: \_\_\_\_\_

Email: \_\_\_\_\_ Home Phone: \_\_\_\_\_

## 3 Emergency Contact

Full name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Mobile: \_\_\_\_\_ Home: \_\_\_\_\_ Work: \_\_\_\_\_

Address: \_\_\_\_\_

## 4 How did you hear about Valentine Swim School?

\_\_\_\_\_

**Payments**

- The swim school program operates in accordance with the NSW Public School Terms calendar.
- Fees must always be paid in full by the start of the first lesson. Any classes that are not paid prior to commencement will be charged at the casual rate and incur a minimum \$10 late fee. If you are unable to make full payment before commencement of classes please see our office staff and we may be able to offer a payment plan.
- All participants must present to swim school office prior to each lesson to record attendance or present Term card to swim instructors.
- Classes do not run on Public Holidays and are not included in your fees.
- Swim School fees are subject to change at any time.

**Term Cards**

- Term cards are issued to participants when the Term has been paid in full. Expiry date is advised on the Term card. You are required to let the swim school know if your child is away or they will be marked as in attendance. You are also required to let the office staff know if your child changes lanes and return the card at the end of Term to confirm or cancel your booking.

**Re-booking (Term to Term)**

- You are required to see office staff before the end of each Term to advise if you wish to re book your position. A \$10 deposit is required to hold the position. Your \$10 deposit will be forfeited if you do not return the following Term or give 2 weeks notice of cancellation.
- If you have not confirmed your position with office staff before the end of Term or paid the \$10 deposit your position will not be held for the following Term and you may lose your place.

**Refunds & Make up Policy**

- The swim school does not provide refunds in any case. In significant circumstances the swim school may agree to credit swim lessons to a later date at their discretion.
- The swim school provides makeup lessons for missed classes if a minimum 4 hours cancellation notice has been given. Make-up lessons are available during the following 7 days where vacancies exist. If 4 hours cancellation notice is not given, lessons will be forfeited as instructors have already been allocated for your scheduled lesson.

**Lesson Times**

- The swim school requests that all parents respect time allocated to swimmers. Please do not let your child into the pool before the start of their lesson. If you have enquiries out of your class time regarding your child and their swim class, please see swim school office staff and not instructors/coaches on pool deck.
- For safety reasons children that requires floats or bubble must have these on prior to entering the pool. Please also have your children ready with caps and goggles on before commencement of class so instructors do not need to waste class time.

**Teacher/ Class Preferences**

- We do our best to accommodate teacher and class preferences, however this is not always possible as participants are graded into classes according to swim level. Your child may change teachers throughout the Term due to regrading. It is possible that instructors may be away due to sickness and a different instructor will fill their place. If you wish to have a certain teacher that is not teaching your child's level you may wish to book a private lesson.

## Policies Cont.

### Swim School Equipment

- Swim school equipment is provided for use in class time only. Please ensure equipment is returned to the appropriate place at the end of each class.

### General Swimmer Information

- Children who are not toilet trained must wear a swim nappy for hygiene reasons.
- Children may swim only in the allocated public lane of the 25m pool before or after lessons.
- There is no lifeguard to supervise your child in the pool. Children in lessons must be supervised by a parent at all times. Instructors have multiple children in classes and cannot directly supervise your child at all times. Instructors are not able to assist if your child needs to use the bathroom or needs to exit the pool for any other reason during lesson time.

## 6 Conditions of Enrolment

- I give permission for authorised representatives of Valentine Swim School to take photographs of my enrolled child/children during their lesson time.
- I consent to my child's name and photograph being used for displays within the swim school and in any publications made and distributed by the swim school, such as newsletters, flyers, etc.
- I give Valentine Swim School permission to post my child's name and picture onto the Valentine Swim School website and Facebook page.
- I agree to receive email from Valentine Swim School inclusive of newsletters, updates, upcoming events and promotional material.

## RISK WAIVER AND DECLARATION

I am aware that in undertaking swimming activities carried out by Valentine Swim School I do so at my child/ward's or own risk. I recognize that such activities require physical exertion, which may be strenuous and may cause physical injury and I am fully aware of the risks and hazards involved.

I am also aware that Valentine Swim School, its director, instructors and members are absolved from all liability arising from injury (whether fatal or otherwise) or damage (including to property), arising out of involvement with Valentine Swim School. I voluntarily agree to assume the risk of any injuries, damages or loss, regardless of severity my child/ward or I may sustain as a result of being a participant in the activities of the Valentine Swim School Program.

I, ..... DO HEREBY ACKNOWLEDGE that of my own free will I have contracted Valentine Swim School for the participation in swimming activities and that I have read and understood the warning above. I forever discharge and release all parties from any and all claims for injuries, damages, or loss that may accrue to my child/ward or myself arising out of, connected with, or in any way associated with these activities.

By signing you have indicated that you have read, understood and accept the Policies & Conditions of Valentine Swim School. As a parent or guardian you will be responsible for the obligations of your child/ward under the Agreement and must sign below to say that they accept these Policies & Conditions, and to accept responsibility for behaviour, actions and failures to act in line with this Agreement.

**Parent / Guardian Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Parent / Guardian Signature:** \_\_\_\_\_